

Minutes of NPSG 19th March 2025 - Village Hall

Meeting 3

Present:

John Russell - Chair
Steve Killinger - Secretary
Kate Russell
Tom Chevalier
David Stacey
Lorraine Ward

Apologies:

Tony Collins
Tony Williams
Neil Buthee

The meeting was Quorate

The Agenda was circulated before the meeting

Minutes from Meeting 2- 5th March 2025:

- approved

Matters arising:

- Working Groups will be responsible for their own activity stream and administration
- DS informed the SG that he is to meet with Andy-IT 21st March with regard to creation of Website and Email account
Action: DS
- Cost should be met from the PC Precept allocation set aside for NP activities
Action: SK to confirm
- Domain managed by TChv istoddington.org.uk
- Terms of Reference referred to PC April Meeting for agreement
Action: SK to confirm
- NB has confirmed he will take the Transport and Infrastructure WG Lead and will be able to attend meetings more regularly from mid April

Working Group Reports:

Green Spaces (TChv):

- Tom has re-established contact with The Greensand Trust who are happy to support our project. Activities, timing and costs to be confirmed
Action: TCh

Social, Education and Welfare (LW):

- agreed that WGs should use any relevant material from the previous Toddington NP initiative and any other publicly available documents, templates, formats etc. This applies to all WG activities.

- Discussion held regarding potential for duplication as WGs progress
Action: WG Leads to develop respective work stream activity and co-ordinate through SG - use Maulden Consultation Plan and LOCALITY website resources - both documents and/or addresses have been previously circulated

Housing (KR):

- Need to keep abreast of the CBC Call for Sites progress. SK confirmed the PC had been made aware of a website that tracks the progress of approvals
Action: SK to circulate (sent via WhatsApp/Email following meeting)
- Confirmed that we can obtain guidance and Professional help with Housing Needs Assessment from BRCC (Bedfordshire Rural Communities Charity) - costs to be confirmed
Action: KR

Communication and Community Engagement (DS):

- DS led a discussion on a range of ideas regarding engaging and communicating with all the relevant interested parties; engagement and consultation needs to be completed before end October 2025 to ensure we can achieve end 2027 Adoption
- It was agreed to run multiple, targeted questionnaires rather than a single (very large and lengthy) one. These would need to be consistent with the relevant WG activity stream plans to ensure co-ordination and relevance
- It was agreed that as the catalyst we would focus on three of four of the largest clubs/societies before developing a streamlined method to address the rest - the aim being to cover as many as possible using a standardised template/approach
- It was agreed to use Facebook, Instagram and any other relevant Social Media platforms along with the Village magazine, Notice Boards and a dedicated website and email address
- It was agreed that we would try to generate some Drone footage
- It was agreed that a photo competition would be an excellent engagement opportunity and could link with businesses
- It was agreed that we would develop a logo - potentially with support from Andy Shaw who provides IT support for the PC
- It was agreed that we would develop a base/standard communication pack that can be used by any WG and/or SG member
- It was agreed that we need to obtain a list of Landowners and Businesses within the Designated Area.
- There are a number of Statutory bodies that will need to be consulted as part of our communication plan
- Local Schools will need to be included - Harlington Upper School was considered as possibly the most difficult to engage
- The Library should be used where practical to help with publicity and engagement
- JR will present at the PC AGM on April 8th

Action(s): - DS to meet with Andy-IT ASAP (possibly 21/3/25)

- DS to further develop agreed list as above

-SK to contact CBC - to see if there is any support regards contacting businesses and

Landowners

- JR to finalise presentation etc with DS

Next Meeting:

April 1st (TUESDAY) 19.00hrs VH