

# Minutes of NPSG - 18th June 2025 - Village Hall

## Meeting 9

### Present:

John Russell - Chair  
Tony Williams  
Lorraine Ward  
David Stacey  
Tony Collins  
Tom Chevalier  
Neil Buthee  
Kate Russell

### Apologies

Steve Killinger

- The meeting was Quorate
- The Agenda had been circulated previously. The minutes of the previous meeting were taken as a true record.

### Matters Arising from Meeting 8 - 4th June 2025:

- Feedback from SK that SB is not in a position to join the NPSG at this time.
- Confirmation from TC that a meeting with (Drones) had taken place and that a quote provided for 2026. TW confirmed that he also has a contact able to provide similar service.
- LW confirmed that contact has now been made with St Georges School, also contact made with (U3A) and Walk for Health Group. Gentle reminder to TC to reach out to Parkfields Middle School.
- Confirmation that BRCC Housing Needs Assessment and Greensands Trust Green Infrastructure plans are being progresses.

### Tutorial from Andy Shaw

Andy provided a short tutorial on the changes to our NPSG Sharedrive Account. Going forwards all documents will be filed at :-

<https://toddingtonplan.sharepoint.com/sites/sg/Shared%20Documents/Forms/AllItems.aspx> .

Access to these files will be limited to NPSG or those provided with access.

New e-mail group for communication between SG members separate from the parish council address. It is called Steering Group the group address is: [npsg@toddingtonplan.co.uk](mailto:npsg@toddingtonplan.co.uk)

Andy-IT also confirmed that he will at no expense to the NPSG provide Data Back up. He was thanked for his generosity.

### Leaflet Drop Status

The majority of the houses in the village have now received a copy of the flyer for the events on the 23/6 and 1/7.

## **Feedback from Toddingto Rovers Football tournament (14/6/2025)**

-General consensus was that the event had been a success. There had been interest across a wide range of age groups, and a number of feedback forms were completed. Equally the response and the feedback from the club was equally positive. This is by far the largest voluntary group in the parish.

Lessons learnt – While some people did come to the stand being more proactive led to better engagement. Provide more material to take away or direct people to the website?

Actions – SK to collate and review the comments received and to respond. Several respondents indicated that they would be willing to engage with the process.

## **Upcoming Open Meetings and Events:**

-There are three remaining events currently planned - 21st June Village Fete, and x2 NPSG Open Meetings June 23rd and July 1st.

-J 21<sup>st</sup> June, The Green - with set up min 1hr before start time. We will have a Gazebo and 2 tables at each event. Two Roller Banners available for publicising NP.

-June 23rd and July 1st events are in the Wilkinson Hall between 15.00-20.00hrs where a full set of materials will be available. Access to set up the hall prior to the meeting on the 21<sup>st</sup> will be affected by hall activity prior to 3 o'clock. LW will speak to Wilkinson Hall to resolve. Set up for 1<sup>st</sup> July not an issue.

Rota for all events has been distributed.

It was agreed that a critical outcome from all events is the capture of comments/ideas and inputs from residents as well recruiting for WG activity support

## **Working Group Reports:**

### **Green Spaces:**

Greensand Trust engaged

### **SEW:**

-Awaiting responses from contacts at Medical and Dental practices

-Continues to capture comments and feedback from Social Media

-Has updated tracker

-will be continuing to review options to engage with Schools

### **Housing:**

BRCC engaged

### **Community and Engagement:**

-LW confirmed that in the short term she will support and monitor the e-mail box. TC proposed that if there are no volunteers then the task should be on a rota.

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### **Local Economy and Business:**

-No progress to report

### **Transport and Infrastructure:**

-NB confirmed that he had put together a "draft" transport and infrastructure document. TCh proposed that at this point we should be considering scope rather than the details of any policy.

## **Future Meetings- Next Meeting 1<sup>st</sup> July. Proposed plan 16<sup>th</sup> July & 30<sup>th</sup> July**

## **AOB**

- Ref LW's AOB request on group WhatsApp Group.
- What led to the last attempt to produce a Neighbourhood Plan not succeeding?  
Agreed response is that "It was Parish Council, rather than community led and interest withered away"
- Library Window – Booked for the 6<sup>th</sup> September. Volunteers required to dress the window but agreed that this should be done.

**ACTIONS:-TCHv:**

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**TW:**

- to ascertain availability for Grant Funding** from Locality and apply for funding/make applications
- to develop action plan for engaging local businesses and Landowners to progress WG requirement**

**TC:**

- Contact Parkfields Middle School**

**LW**

- Confirm "early access" to Wilkinson Hall on 21<sup>st</sup> June at 12:30**