

## **NPSG -Minutes of Meeting 15 – 5th November 2025; Toddington Village Hall; 19.00hrs**

**MINUTES:** (separate action summary provided at end)

**1 - Present:** Steve Killinger (SK), Lorraine Ward (LW), Neil Buthee (NB), Tom Chevalier (TCh),  
**Apologies** – Tony Williams (TW), Kate Russell (KR), Tony Collins (TCo), David Stacey (DS)

**2 - No changes to Declarations.**

**3 - Minutes of previous meeting:** Approved

**4 - Matters Arising:**

A2 - Need to identify suitable Planning Consultant – c/f **action SK to speak to AL**

A3 - Project plan has now been updated on SharePoint - Steering Group – Governance>project milestones

A11 - For GI drop-in, establish who brings pens/pencils and exactly what NPSG will need to provide and do on the day – Greensand Trust will provide – nothing required from NPSG

A12 - Cover for drop-in event confirmed as – **SK – 9.30am to 1pm, TCo 12.00 to 1.00pm, TW – 10.00 to 1.00pm, TCh 9.30 to 1.00pm,**

A13 – Greensand Trust to provide clarity and on Central Beds Designation of Green Spaces and TodNPGreen Infrastructure on the drop-in day then get add to our website – **action TCh**

A14 - Complete Central Beds Designation of Green Spaces on behalf of TodNP and copy Parish Council – c/f **action TCh**

A15 - Advise Parish Clerk of point above – c/f **action SK**

A16 - Poplars to be asked to review E&I survey before circulation – c/f **action SK.**

A17 – E&I - Questions were raised about relevance, content and delivery of the letter and survey - review both before next meeting and feedback to E&I – discussed and separate E&I meeting to be held 19.11.2025 - see next mtgs at end of minutes.

A18 – E&I survey - investigate google forms – **c/f action TCo,**

A19 – E&I Survey - could BRCC assist – c/f **action SK**

A20 – E&I survey - review SurveyMonkey – c/f **action TW,**

A21- Establish what level of evidence of E&I survey delivery is needed - c/f **action SK**

A22 - Feedback to be gained from Parkfield's about the school itself as an operational entity for SEW – contact named teachers – **c/f action LW**

A24 - Decision to made on how, and if we record the feedback slips from the open meetings – will be left as slips and retained by SK until end of project

A26 - Engage with Brian Belgrave parish on highways etc – **c/f action NB**

**[B.Belgrave@toddingtonparishcouncil.gov.uk](mailto:B.Belgrave@toddingtonparishcouncil.gov.uk)**

A28 - Decorate Christmas Tree in Neighbourhood Plan theme – c/f **action LW**

**5 – Housing update –**

348 surveys returned = 18% return rate. Final reminders added to Facebook. Tuesday 11<sup>th</sup> be final cut-off date. BRCC will send final numbers to NPSG that week

## **6 – Green Infrastructure update –**

Drop-in event 15.11.25 10.00am at 1.00pm Village Hall. NPSG attendees as per actions.

1st workstream mtg held – main output was list of sites for Green Protection consideration.

TCh had Separate discussion with Warmark Farm owners who live at back of proposed pre-planning consultation on Leighton Road.

## **7 – E&I update – Economy & Infrastructure**

E&I survey will be delivered Feb/March 2026

Speak to big employers rather than send survey. **action TW & SK establish who is head of Moto at M1**

NB documents and Business survey were discussed – Traffic & parking, bus timetables changed since feedback given. Footpaths and roads to be reported by fixmystreet – **action SK to add to future magazine update**. Actions can be undertaken now outside of NP to cover feedback points – **action – SK – need to agree approach**. Separate meetings to discuss E&I survey to be arranged outside of NPSG – **action SK & TW**

Bloor site 30mph speed sign not yet moved west beyond the development – **action SK speak to Brian Belgrave**

School Travel Plans – **action LW review school websites and speak to Parkfields teacher**

NB Highways document – **action send to Brian Belgrave for feedback**

## **8 – SEW update -**

Good progress on gaining feedback from village groups and societies which will be relevant to other working groups and will be added to SharePoint and advised to NPSG when complete, these are currently filed on SharePoint under Documents>WG-Community and Engagement>Consultation and Engagement Records

Young people and schools feedback – working with (Parkfield's School) and Steve Bacon (Parish Council) on survey questions. Ages 7 –18 will be surveyed in computer class as part of curriculum. Parkfields teacher is engaging schools & creating and analysing survey. To be issued by end November and completed by end of December.

Working assumption that feedback from other younger adults – 18-30 has been captured during other NP engagements and events.

**9 – Use of AI -** Useful but use with caution and validate output before publishing

## **10 – AOB -**

Central Beds Parish reviews – **action LW to send email to NPSG (Done)**, apparently Parish Council did not respond – **action SK follow up with Parish Council**

Review previous Tod Neighbourhood plan on SharePoint for relevance and assistance with present activities – **action All**

Blake Stephenson meet and greet – Oddfellows 10-11 am 22.11.2025 - **Action NB to attend and All to provide him with questions and discussion points**

Housing preplanning consultation Wilkinson Hall 2-7pm 12.11.2025 Wilkinson Hall

Police drop-in 10-12pm 08.11.2025 Library

**11 - Next meeting:** – 19.11.2025 E&I only 19.00hrs Village Hall. Only attendees will be TW, NB, SK, LW. This is not a E&I working group mtg – it is specific representatives of the NPSG.

NPSG meeting 03.12.2025 19.00hrs Village Hall - apologies for absence LW

NPSG meeting 17.12.2025 possibly informal meetup in Oddfellows – tba

NPSG meeting 14.01.2026 action SK book meeting room

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**Summary of Actions:**

14 - A2 - Need to identify suitable Planning Consultant – **SK to speak to Andy Lewis**

14 - A12 - Cover for drop-in event confirmed as – **SK – 9.30am to 1pm, TCo 12.00 to 1.00pm, TW – 10.00 to 1.00pm, TCh 9.30 to 1.00pm,**

14 - A13 – Greensand Trust to provide clarity and on Central Beds Designation of Green Spaces and TodNP Green Infrastructure on the drop-in day then get add to our website – **action TCh**

14 - A14 - Complete Central Beds Designation of Green Spaces on behalf of TodNP and copy Parish Council – c/f **action TCh**

14 - A15 - Advise Parish Clerk of point above – c/f **action SK**

14 - A16 - Poplars to be asked to review E&I survey before circulation – c/f **action SK.**

14 - A18 – E&I survey - investigate google forms – **c/f action TCo,**

14 - A19 – E&I Survey - could BRCC assist – c/f **action SK**

14 - A20 – E&I survey - review SurveyMonkey – c/f **action TW,**

14 - A21- Establish what level of evidence of E&I survey delivery is needed - c/f **action SK**

14 - A22 - Feedback to be gained from Parkfield's about the school itself as an operational entity for SEW – contact named teachers – **c/f action LW**

14 - A26 - Engage with Brian Belgrave parish on highways etc – **c/f action NB**

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14 - A28 - Decorate Christmas Tree in Neighbourhood Plan theme – c/f **action LW**

15 – A1 – Establish who is head of Moto - **action TW & SK**

15 – A2 - Footpaths and roads to be reported by fixmystreet – **action SK to add to future magazine update.**

15 – A3 - Actions can be undertaken now outside of NP to cover feedback points – **action – SK – need to agree approach.**

15 – A4 - Separate meetings to discuss E&I survey to be arranged outside of NPSG – **action SK & TW**

15 – A5 - Bloor site 30mph – **action SK speak to Brian Belgrave**

15 – A6 - School Travel Plans – **action LW review school websites and speak to Parkfields teacher**

15 – A7 - NB Highways document – **action NB send to Brian Belgrave for feedback**

15 – A8 - Central Beds Parish reviews – **action LW to send email to NPSG – Done**, apparently Parish Council did not respond – **action SK follow up with Parish Council**

15 – A9 - Review previous Tod Neighbourhood plan on SharePoint – “Documents>local plans>Toddington 2018 plan” for relevance and assistance with present activities – **action All**

15 – A10 - Blake Stephenson meet and greet – Oddfellows 10-11 am 22.11.2025 - **action NB to attend and All to provide him with questions and discussion points**

15 – A11 – **SK book future meeting rooms**

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