

NPSG – Minutes of Meeting 20 – 4th March 2026; Toddington Village Hall; 19.00hrs

1 - Present: Tony Collins (TCO), Lorraine Ward (LW), Neil Buthee (NB), Kate Russell (KR), David Stacey (DS), Steve Killinger (SK), Tom Chevalier (TCh), Andy Lewis (AL), Greensand Trust - presented then left the meeting.

Apologies: Tony Williams (TW),

Absent: None

Meeting was Quorate

2 - No changes to Declarations.

3 - Minutes of previous meeting: Approved

4 - Matters Arising: No Matters arising

5 – Working Group reports:

5a – Housing – BRCC will present HNS report at meeting 25.03.2026.

Action KR: Housing workstream members will be invited to attend. KR will also provide an update to those workstream members on progress to date.

5b – Green Infrastructure – Greensand Trust presented feedback from drop-in open event. (Presentation has been added to Sharepoint>WG -Environment and Green Spaces>Toddington GI Plan 4 March 2026.pdf). GI report from 2018 has been used as a base and will be fully updated. Draft GI plan with recommended policies will be issued to NPSG by end of March 2026. Amendments can be made if justified. Greensand Trust made a number of points about what should be included in NP (and it is assumed that TCh will ensure that they are covered in village questionnaire and draft policies).

It is thought that the timetable for the CBC local plan has slipped back by 6 months > end 2028

5c – SEW workstream - Schools survey detailed responses received as a spreadsheet. Survey is owned by Schools and Parish Council, therefore awaiting permission from Parkfields for NP to share relevant highlights **Action LW.** (Presentation and spreadsheet added to Sharepoint>Documents>WG – Social, Education, Welfare> filenames commencing “Schools Your Town, Your Views Matter...”

5d – B&E workstream –thanks were expressed to those who delivered the survey letters. 75 letters in total – 72 by hand, 3 by post.

13 responses had been received by 04.03.2026 - survey closes 26.03.2026. Andy Lewis provided a few highlights from responses to date.

It was suggested that the list of businesses could be used by the Parish Council to engage further with that community.

Action: TC and TCH to update FB and website with survey letter (excluding QR code and survey link) with a request to businesses to complete the survey using the letter that they should have received or to contact info mailbox.

5e – Transport - nothing to report

6 – Feedback from meeting with Blake Stephenson MP Written responses to our questions have been circulated and saved on Sharepoint >Documents>Evidence of Promotion activity>Blake visit 18.02.2026>Blake Letter to Toddington Neighbourhood Plan 18022026. Thanks expressed to NB for organising the event. Felt to be worthwhile and Blake very supportive.

7 – Chapman Planning (SC) - emails to/from SC now in named folder in info mailbox and loaded as pdfs to Sharepoint similarly named folder.

Points made during general discussion and to be raised in SC mtg: How do we feed back to residents on progress and what we've done/achieved to date? Do we need the big village questionnaire? Do we need an open mtg to explain to residents – meeting thought it essential and plan for early September – suggestion on process - questionnaire issued>open public meeting>close questionnaire?

Discussion on using Survey Monkey (SM) for questionnaire – thought that SM could accommodate all needs, Andy Lewis kindly volunteered to create the survey at the appropriate time. Also ask SC for advice on best way to get feedback from questionnaire

Action SK

It was noted that Barton-le Clay has just had its referendum and suggested that steering group review their approach, process and documents. **Action All**

(These points were not covered in the mtg but relevant here – Barton-le-Clay 23.52% turnout with 96.66% in favour. All docs can be found [Neighbourhood Plan – Barton-le-Clay Parish Council](#))

8 – Website/Facebook -

Action TCh & TCo, – update website and facebook as per point 5d.

Action TCo - repost to our FB page Blake Stephenson's post about water/sewage & development which provides detail on Anglia water development process.

9 – NP Terms of Reference – meeting agreed to request amendment to allow co-option of new members to NP Steering Group – **Action SK**

10 – Village Fete 20.6.2026 – SK has completed the formal request with DS and NB as contacts. NP representatives on the day DS, NB, TCh, KR, LW **Action All** – put in your diaries and keep free.

Action TCo - to provide Gazebo and Risk assessment

11 – Next meeting dates and details:

All to be held in Village Hall 7.00- 9.00pm (booked) unless advised otherwise, Tony Collins has Hall key in absence of SK:

11.03.2026 Sally Chapman to join meeting,

25.03.2026 David and Gemma from BRCC to present HNS report, (Apologies LW – secretary needed)

Future dates: 08.04.2026, 22.04.2026, 06.05.2026, 20.05.2026, 03.06.2026 (Apologies LW – secretary needed), 17.06.2026, 01.07.2026, 15.07.2026 (Apologies LW – secretary needed), 29.07.2026,

Village hall closed during August, 02.09.2026 (Apologies LW – secretary needed), 16.09.2026 (Apologies LW – secretary needed), 30.09.2026 (Apologies LW – secretary needed), 14.10.2026, 28.10.2026, 11.11.2026, 25.11.2026, 09.12.2026,

11 - AOB: None

Meeting Closed 8.45pm-----

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