

**NPSG24a**– Minutes of Meeting No.24– 22nd April 2026; Toddington Village Hall; 19.00hrs (amended)

1 - **Present:** Neil Buthee (NB), Steve Killinger (SK), Tom Chevalier (TCh), Andy Lewis (AL), Tony Williams (TW),

Apologies: Kate Russell (KR), Tony Collins (TCo), Lorraine Ward (LW)

Absent: David Stacey (DS),

Meeting was Quorate

2 - No changes to Declarations.

3 - Minutes of previous meeting of the 25<sup>th</sup> of March and the 8<sup>th</sup> of April 2026: Approved -

**4 - Matters Arising:**

- Meeting minutes will be published on the website after approval in the following meeting, TCh.
- KR has placed the final report and the executive summary of the beds RCC survey on SharePoint
  
- It was agreed that the published housing survey should be placed on the website for the public to view.
  
- Discussions took place whether the Parkfield Young people's survey can be placed on the website, consequently, Parkfield school headmaster to be consulted for his permission to do so.
  
- Non designated heritage assets. It was agreed that these will not be included in the TodNP therefore no further action. TCh advised that the Green Sand Trust has issued a copy of their report and is presently being considered by the working group.

**5 – TodNP Vision:**

The agreed draft vision at the last meeting was forward to Chapman Planning for their comments and received no negative comments:

Toddington is a strong and thriving place where the village centre remains at the heart of the community. Our rural setting and character will be preserved and enhanced. A range of high-quality housing and amenities will be provided for all ages alongside improvements to green space, retail, leisure facilities and business opportunities ensuring that residents are proud of living in the village and want to remain living here enjoying good health and wellbeing, and people aspire to live here.

## **6 – TodNP Objectives:**

The agreed draft objectives at the last meeting were also forward to Chapman Planning (CP) for their comment and this meeting has been advised that the objectives should be referred to as `AIMS` as this term is more appropriate rather than the word objective.

CP made several other comments mainly around that each it would be advisable for each Aim to have some explanation/commentary to avoid ambiguity. AL will add CP comments to the Survey Questionnaire to be issued to each sector leads to review and update as needed. AL to issue via the revised proposed questionnaire week commencing 27<sup>th</sup> April with the expectation that the relevant people should respond asap where possible.

## **7 – TodNP Policies - to be discussed at a later meeting**

**8 – June 6<sup>th</sup> public engagement meeting** -Following the meeting the draft Aims will be finalised then added to the questionnaire to be issued to the public utilising a QR code referencing survey Monkey on the Web Page.

Discussions took place with regards to advertising the upcoming public engagement, meeting on the 6th of June. TW inquired whether or not we could utilise a `separate` loose leaflet within the Toddington parish Council magazine as well as other normal generic page as a way of promoting attendance from the people of Toddington and SK advised

that he would check with the publication of the magazine to see if that is possible.

*Post meeting note: Unfortunately, SK have been notified that we will not be able to distribute our Leaflet with the upcoming edition of the Magazine - they have previously refused various commercial and community organisation requests and feel they cannot thus agree to our request as it sets a precedent. They were also concerned because they cannot guarantee that the Magazine will arrive as expected from the Printers and do not wish to prejudice our timeline. Consequently, that means we will need to muster sufficient resources in/around end of May to deliver the leaflets ourselves.*

Discussions then took place with regards the format of the meeting and actions that need to be completed in order to be prepared for the meeting; SK to discuss with Andy IT regarding this matter.

*Post meeting note:*

*SK advised that he had a meeting with Andy IT and concluded that time is quite short if we are to get our ducks in a row - primarily because of Andy's other commitments, lead times for printing, etc.*

*In summary - we have to be ready to go with our website, survey and publicity materials by around May 22nd latest.*

*The Magazine has also had a small (paid for) advert on the inside front cover as well as the generic article - both of which will publicise the June 6th meeting - and the article maintains the NP storyline generally. That, along with the leaflet drop and a few posters around the village, website and Facebook postings will suffice for publicising the meeting.*

*The meeting venue is booked - we have the Village Hall from 9-4pm - the public meeting being 10-3pm. We will have to use the tables as the main method of displaying our materials - display boards were too expensive to buy, too expensive to rent and delivery, storage etc. were all complicated! That means we will have A2 sized posters - 2/3 per table, plus any window space etc.*

*As briefly discussed at the last meeting the suggested content/ flow is:*

- *display the roller posters we already have, which reinforce/ repeat what a NP is, why we think it's important and the basic content requirements*
- *Display the Exec summaries from the recent surveys and public meetings that naturally lead us to*
- *our Draft Aims, which then follow through to*
- *the Questionnaire*

*We also need to get the materials we want Andy IT to create for us to him by May 8th absolute latest - so our next meeting is key - it needs to pretty much be all done by then so we just agree everything and give the go ahead. AndyIT has asked that we keep the poster content to roughly the same for each, and bear in mind the A2 size limitations ( A2 is basically 4 x A4 sheets ) and not make any "too busy".*

9– **Business Survey** – following documents to be uploaded to Sharepoint which will also provide evidence for community engagement and feedback: Business Survey, Survey results, Process undertaken – Action TW/AL

10 – **Project plan:** PP has been updated with key dates for feeding into CBC Local Plan .

11-**Toddington Park:** Discussions took place surrounding the potential new development called Toddington Park, brought forward by IM properties and Moto , which is to be primarily a logistics industrial development on the east side of the M1 motorway adjacent to Moto Toddington southbound services at the perimeter of the boundary of Toddington adjacent to Harlington.

NB referred to the list of potential objections/commentary that he had circulated earlier and suggested that these are issued under the Toddington neighbourhood plan banner.

NB further advised that utilising the committees influence would be a sensible way of affecting the planning application in a positive manner and at the very least it will help to encourage Planning gains for Toddington community, such as the long-awaited anticipated Cycle Way connection between Toddington and Harlington Station.

However, SK advised that commenting on individual development proposals, is outside the remit of the neighbourhood plan committee and any such involvement/objection should be issued individually and/or through the parish council.

## **12 – Next meeting dates and details:**

All to be held in Village Hall 7.00- 9.00pm (booked) unless advised otherwise, Tony Collins has Hall key in absence of SK:

Future dates: 22.04.2026, 06.05.2026, 20.05.2026(TCHouse), 03.06.2026 (Apologies LW – secretary needed), 17.06.2026, 01.07.2026, 15.07.2026 (Apologies LW – secretary needed), 29.07.2026,

The meeting on 20 May will be hosted and held at TC House as an informal and social gathering in preparation for the public consultation event, with refreshments provided.

Village hall closed during August, 02.09.2026 (Apologies LW – secretary needed), 16.09.2026 (Apologies LW – secretary needed), 30.09.2026 (Apologies LW – secretary needed), 14.10.2026, 28.10.2026, 11.11.2026, 25.11.2026, 09.12.2026,

Meeting Closed 8.30pm-----  
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